



No. DP/NRLM/BPM-MARKETING/2023-24/293

Dated: 29/02/2024

ADVERTISEMENT

The Office of Mission Director, NRLM, UT Administration of Dadra and Nagar Haveli invites applications along with the prescribed format (Annexure- A) from the eligible candidates for below mentioned post to be filled purely on a short-term contract basis under the National Rural Livelihood Mission. The applications should reach the above said Office on or before 08-03-2024.

Sr. No	Position	No. of vacancy	Salary	Eligibility & Job Description
1	Block Project Manager (Marketing)	1	Rs.30,000/- per month. TA/DA as per the NRLM HR Manual & guidelines.	<u>Eligibility:</u> <ol style="list-style-type: none">1. Any Post-Graduation and preference in Sales & Marketing, Development Studies, Social Science.2. ≥ 2+year experience within the community.3. Well-versed with local language. (Varli, Konkani, Marathi, Gujarati, Hindi)4. Good command on English language (Speaking, Writing). <u>Job Description:</u> <ol style="list-style-type: none">1. Promotion of SHG Individual & Group enterprise.2. Marketing of SHG Enterprises.3. Packaging Solution to SHG products4. Infrastructure design and management of the SHG enterprises.5. Quality assurance of the SHG products.6. Monitoring of Sales of SHG products.7. Book-keeping of the SHG enterprises.8. Coordination with DMM for planning activities for the SHG enterprises.9. Any other work as assigned by reporting authority.

Eligible and desirous candidates shall submit filled application form and one set of attested photocopies of educational qualifications and experience in the office of NRLM Department, District Panchayat, Silvassa, Dadra and Nagar Haveli -396230.

Note:

1. The applications will be summarily rejected if found deviant from the prescribed format and required criteria without assigning any reason.
2. Only shortlisted candidates will be intimated for the further recruitment process.
3. The Mission Director (NRLM)/ Chief Executive Officer (DP) Dadra and Nagar Haveli reserve the right to terminate the selection process without any reason.

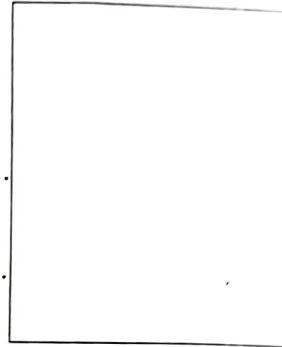
(Arun Gupta)

Mission Director (NRLM)/
Chief Executive Officer (DP)
Dadra and Nagar Haveli

Copy to:

1. On office notice board
2. All Gram Panchayat for display on notice board.
3. Local Newspaper for wide circulation.

APPLICATION FORM
UT Administration of
Dadra & Nagar Haveli and Daman & Diu
Office of the District Panchayat
National Rural Livelihood Mission



Name of the post applied for:.....

Name of Candidate (In block letters):.....

Fathers Name:.....

Address for communication:.....

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Mobile Number:..... Alternate Number:.....

E-mail Address:.....

Date of Birth:.....(attested copy valid proof should be enclosed)

Age (as on 23/02/2024) Years:..... Months:..... Days:.....

Category: ST/SC/OBC/ Others (Attested copy of valid proof should be enclosed)

Domicile of DNH&DD: Yes / No (attested copy of Domicile Certificate issued by Mamlatdar)

Language Known:.....

Marital Status: Married Un-Married

Education Qualification:

Academic	Name of School/ College	Board/ University	Stream/ Special Subject	Year of Passing	Percentage
Graduation in					
Post Graduation					
Any other Please specify					

Work Experience:

Sr.No.	Designation	Organization	Duration			Nature of Duties
			From	To	Total Exp.	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature

Attested copies of Relevant Certificate / Documents should be attached along with application form.